



4<sup>th</sup> June 2020

Dear Parents/Carers

**ROBINWOOD RESIDENTIAL VISIT 2020**

It is with regret that we have to inform you that we have decided to cancel the residential visit to Robinwood due to take place in June/July 2020. We have taken advice from Durham Local Authority when coming to this extremely difficult decision and can assure you that it has not been taken lightly. We understand just how disappointed the children will be with this news and we are so sorry that our plans have had to change.

We are following all the current Government, Public Health England and DfE advice and guidelines regarding the COVID-19 (Coronavirus). As such we have made the decision to cancel Robinwood to help prevent the potential spread of the virus.

All money paid by parents will be refunded in full.

**ParentPay** – We can refund you via ParentPay. This could take several weeks as the system is quite complicated due to the lockdown.

**Unfortunately, due to auditing purposes we are unable to offer you a cash refund and sadly cannot welcome you into the building at this time.**

Again, we are sincerely sorry to have to cancel this trip and for any inconvenience this may have caused. If you have any further questions then please do not hesitate to contact me by email to [d.lee103@durhamlearning.net](mailto:d.lee103@durhamlearning.net)

Yours sincerely,  
Donna Lee  
HeadTeacher