

Supplementary Health & Safety Policy for COVID-19

Health and Safety Policy – LA School (Nettlesworth Primary School)

Introduction

(Nettlesworth Primary School) recognises and accepts the requirements of the Health & Safety at Work etc Act 1974, and its associated Regulations and has an existing Health & Safety Policy which sets out how the school does this.

(Nettlesworth Primary School) recognises the current circumstances due to COVID-19, this supplementary document sets out the arrangements in relation to the health, safety and wellbeing of our children, staff, and the wider school community. This document has been written in accordance with the current guidance from the Department for Education (DfE), Public Health England (PHE) and the Local Authority in relation to managing risks associated with COVID-19.

Risk Assessment

In order to ensure the safety of staff, children, and the wider school community during this unprecedented time a detailed risk assessment has been undertaken and where need identified appropriate actions taken. The risk assessment covers the following Health and Safety elements;

- Transmission within the school community
- Lateral Flow Device (LFD) Asymptomatic Testing Site (ATS) testing in schools and LFD testing at home.
- Maintaining Hand and Respiratory Hygiene.
- Ventilation around the school site and on public/dedicated transport
- Cleaning carried out on the school site
- Pupil/Staff Anxiety
- Staff and Pupils previously identified as Clinically Extremely Vulnerable (CEV) or Clinically Vulnerable (CV) in the school community
- New and Expectant mums in the school community
- Domestic and International Educational Visits
- Professionals/Visitors and Contractors on site

The risk assessment is dynamic and regularly reviewed to meet the school's needs. All appropriate documentation is shared with the whole school team.

- The school are complying with [Schools COVID-19 Operational Guidance](#) and all relevant guidance.

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Roles and Responsibilities

The Head teacher will:

- Have overall responsibility for the development and implementation of the policy, COVID-19 risk assessment and further actions identified.
- Ensure that all documentation is regularly reviewed to meet current need and in line with current guidance from DfE, PHE, HSE and the Local Authority.
- Prioritise the wellbeing of all pupils and staff and ensure there is appropriate support in place.
- Communicate with staff, parents and carers on a regular basis, ensuring that they are kept up to date with current guidance that ensures the safety of all staff and children.
- Liaise with the governing body on a regular basis.

The governing body will:

- Regularly assess the effectiveness of the policy, risk assessment and any associated outbreak plans.
- Ensure that all documentation is regularly reviewed to meet current need and in line with current guidance from DfE and PHE, HSE and the Local Authority.
- Prioritise the wellbeing of all pupils and staff and ensure there is appropriate support in place.

All staff will;

- Inform the Headteacher if they have received their COVID-19 vaccination.
- Make their immediate manager aware if they are taken unwell whilst at work/ feel that they have symptoms of COVID-19.
- Report any sickness absence to the Head teacher on the first day of absence.
- Carry out all work activities in accordance with the policy, risk assessment and associated guidance as part of the response to COVID-19.
- Contribute to the risk assessment where need identified.
- Report any concerns in relation to Health and Safety risks related to COVID-19 to the Head teacher.
- Report any individual needs that they have, to ensure their Health and Safety in relation to COVID-19.
- Prioritise the wellbeing of all pupils and other staff.

Parents/Carers will:

- Adhere to instructions communicated by the Head teacher, when accessing the school site to help reduce the risk of transmission.
- Parents/Carers will follow the [Guidance for contacts of people with confirmed \(COVID-19\) infection who do not live with the person.](#)
- Adhere to drop and pick up times to reduce the likelihood of transmission.
- Ensure that their child/children are aware of the rules put in place at the school to continue to manage COVID-19.
- Make the school aware if their child/children are unwell on the first day of absence and to follow the school's absence procedure thereafter.
- Inform the school if their child has been vaccinated against COVID-19.
- Report any Health and Safety concerns that they have to a member of staff.

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Pupils will:

- Observe the Health and Safety rules put in place at the school to reduce the transmission of COVID-19 and to ensure their safety and the safety of staff members.
- Follow direct instructions given by staff members.
- Make staff aware if they feel unwell.
- Make staff aware if they think they have COVID-19 symptoms.
- Report any Health and Safety concerns they have to a staff member.

Relevant Health and Safety information has been communicated to all staff, including those who are currently working from home as well as communicated to the wider school community by school comms, e-mail, newsletters etc.

	Name	Signature	Date
Head teacher	Donna Lee	D Lee	1.9.21
Chair of Governors	Aaron O'roarty	A O'Roarty	1.9.21

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